

## Request for Records Disposition Authority

Records Schedule Number      DAA-0095-2018-0021

Schedule Status                      Approved

Agency or Establishment          Forest Service

Record Group / Scheduling Group   Records of the Forest Service

Records Schedule applies to      Agency-wide

Schedule Subject                      Wildfire Response

Internal agency concurrences will be provided      No

Background Information              Associated FS-Mission specific records retention schedule items currently approved by NARA that are not included as part of this request: N1-95-10-7, item 1

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0095-2018-0021

Sequence Number	
1	Wildfire Organization Administration and Reports Disposition Authority Number: DAA-0095-2018-0021-0001
2	Administrative Fire Analysis and National Fire Planning Disposition Authority Number: DAA-0095-2018-0021-0002



**Evaluation of fire management program options at the forest, regional, and national level.**

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
FSH 6209.11, Chapter 40, Filecode 5130	Forest Service Records Management Handbook

GRS or Superseded Authority Citation N1-95-10-10, Item 32  
N1-95-10-10, Item 33  
N1-95-10-10, Item 34

**Disposition Instruction**

Cutoff Instruction End of fiscal year in which administrative use ends.

Retention Period Destroy 50 year(s) after cutoff

**Additional Information**

GAO Approval Not Required

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
03/05/2019	Submit for Concurrency	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
03/06/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/08/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
03/12/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist